

# VICTORIA RECREATION CLUB

(ESTABLISHED 1849)  
(INCORPORATED 1964)

Chair : Martha Levin  
Deputy Chair : Tatjana Baehr  
Hon. Treasurer : Bruno Arboit  
Hon. Secretary : Tatjana Baehr



Office Address : 210 Tai Mong Tsai Road  
Sai Kung, New Territories, H. K.  
Mail : P.O.Box 177, Sai Kung Post Office  
E-Mail : info@vrc.com.hk  
Telephone : 2178 2221 / 2178 2222  
Facsimile : 2178 2498

EMERALD BAY, SAI KUNG – NEW TERRITORIES  
DEEPWATER BAY – HONG KONG ISLAND

## Application for Absent Membership

This application pertains to members who will be leaving Hong Kong and wish to apply to suspend their membership. Please note that all membership applications must be approved by the Club Secretary.

### Absent Membership Application Criteria:

- A member who intends to leave Hong Kong and will not reside in Hong Kong for a period of not less than twelve (12) months.
- Absent Members are to pay the equivalent of one (1) quarter subscription fee at the prevailing rate for every year of absence away from Hong Kong.
- Proof of payments or a payment slip must be emailed to the VRC for verification.
- Failure to pay the required absent member annual fees will result in membership cancellation.
- Members must update their details with the club and provide overseas billing information before leaving or activating an absent membership approved by the VRC.
- Members who return to Hong Kong and being reinstated as a resident must contact the VRC to update their details within a three-month period. Failure to do so, may result in membership cancellation.

**A member must send proof or complete the written statement portion of this application that they will not be residing in Hong Kong**

### 1) Details of membership and if applicable any dependents for absent member consideration:

Member #	Name in Full	Proposed Date of Suspension	Any other arrangements/request

### 2) Boat/SUP Space/Storage – Must be vacated before absent membership can be activated.

I have an issued boat/SUP space  Yes /  No

**Boat space details** - Please tick or circle

Stored at  DWB /  EMB

Craft Type – Please indicate -give details-

Boat rack number(s)

I acknowledge all crafts have been/will be removed from the club premises: Yes / No

If yes, Date of removal \_\_\_\_\_

- For any unremoved craft stored at the club houses after enacting an Absent membership, the VRC has full right to dispose, use or sell the craft without prior notice.
- Any costs incurred for craft disposal shall be borne by the absent member(s).

Affiliated to: Sports Federation & Olympic Committee of Hong Kong, China  
Hong Kong Amateur Swimming Association Ltd.  
Life Member: The Royal Life Saving Society, England

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### 3) Outstanding Billing

Any outstanding account balances must be settled by the member to the VRC before any absent membership can be enacted.

- Please email the bank slip or payment instructions to the following addresses - gm@vrc.com.hk , admin@vrc.com.hk
- Alternatively, one may send a copy of the bank slip, payment instructions or cheque to our office address: " 210 Tai Mong Tsai Road, Sai Kung, New Territories, Hong Kong "

Account settlement information - Please fill in:

Amount Paid	Date	Settled by
		Cheque / bank deposit / bank transfer

### 4) Membership Cards

All membership cards must be returned to the VRC before an absent membership can be activated.

Number of cards returned	Date	Returned to
		DWB / EMB

5) **Statement** – I hereby declare that I and if applicable, my dependent applicants will not be living in Hong Kong. \_\_\_\_\_ (name & signature)

Please state the country you will reside and include names of all if applicable:

6) **Overseas details - new address, contact number, email if changed, overseas billing info, etc.:**

### 7) Signature

I confirm all the details in the form are correct.

Name \_\_\_\_\_ Membership No. \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_

**For Office use only** .....

Action required	Date	Comments	Staff signature
Completed Absent form rec'd on			
Verify with TMF for the account situation			
If unsettled, follow up with member			
Outstanding account settled on			
Physically check the boat space			
Update the boat storage record			
Acknowledge receipt of return card			
Inform TMF of absent member status			
Inform member now an absent member			

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